



The Willows School  
49 Garden Road  
Bordeaux 2194  
Tel: 011 787 8293  
[info@thewillows-school.co.za](mailto:info@thewillows-school.co.za)

# ENROLMENT REQUIREMENTS 2026

## Dear Parents

The following documents and payments are required to complete enrolment:

Completed forms: application, medical, indemnity, consent for use of images & info. A financial clearance form will need to be submitted should your child be transferring from another school. Both parents to please sign and initial forms where necessary.

**Photocopies of:**

- Birth Certificate
- Copies of both parents' I.D.'s
- Medical aid card (both sides).
- Clinic/immunisation card
- Should you choose not to vaccinate, you are required to complete a recusal form (which we can forward to you) to be kept on file, as per Health Dept. regulations.

A passport sized photograph of your child.

## Payments:

Non-refundable registration fee of R1,000.00

Annual Administration fee: R1,700.00, which covers incidental amounts in the year, such as ear/eye tests, shows, hat, etc.

For **Primary** only: R1 800.00 annual stationery and art fee payable in January.

Security deposit: R5,500.00 for Nursery children or R6,150.00 for Primary children to be paid by NEW pupils by January 30th. This fee will be credited to your child's account in the final term provided you comply with the term's notice period and there are no outstanding monies on your school account.

EFT payments are preferable; please use your child's name and surname as a reference for payments and send notification of payment to our email address, i.e. [accounts@thewillows-school.co.za](mailto:accounts@thewillows-school.co.za).

Banking details: The Willows School  
FNB- Hyde Park Branch  
Code: 255 805  
Acc: 625 777 026 34

Warm regards,  
Claire